

Roberto Aguirre Guardia

Senior Technical Program Manager · Owns technical programs and account project portfolios end to end · Annual planning, execution, budget control and executive reporting · Charters, risk registers, decision logs and closeout · Proactive escalation · 15+ years

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SUMMARY

Senior technical program manager with 15+ years managing complex technical project portfolios across banking, telecom, health and the public sector in Latin America. Owns the portfolio **end to end, from the annual planning cycle through execution, budget tracking and reporting up to executive leadership. Proactive by nature**: chases down answers, asks why something is late, who owns the fix, and whether leadership needs to hear about it. Comfortable with **numbers as much as schedules**, tracking scope, schedule and budget and **flagging issues early**. Holds teams accountable, coordinates **dependencies across engineering, finance and vendors**, and keeps clean documentation (**charters, risk registers, decision logs, closeout**). Regular overlap with US Pacific and Central hours. Advanced English (C1).

EXPERIENCE

AI, Innovation & Product Consultant · DigitalHubAssist

Oct 2024 · Present

Remote · Technical delivery and AI products in production · Own platform · Anthropic partner program

- Owns the **planning and delivery of technical products end to end** (product and delivery planning, execution, reviews and reporting). Runs **schedules, dependencies and risk registers**, escalating proactively, and tracks scope and budget against plan. Under my leadership, **DigitalHubAssist** reached **Registered Partner status in Anthropic's partner program**.

Program / Consulting Manager · NTT DATA

Apr 2021 · Oct 2024

Enterprise account (Grupo AVAL) · Financial services

- Owned the **account's full project portfolio** (the office's largest): partnered with leadership on **annual planning, budgets, schedules and priorities**; drove projects **from planning to completion** with cross functional teams of up to 50; ran **reviews and escalated risks to the bank's presidency from day one**. Tracked **scope, schedule and budget** with **business cases and investment decisions**, coordinated **dependencies across engineering, finance and vendors**, and maintained **risk registers and decision logs**. Directed **CrediCore** to production through **phased delivery**.

Delivery Lead / PM · VASS · GlobalHitss · Tecnocom

2012 · 2021

Telecom · Financial · Health · Public sector · Logistics (ERP/SCM)

- Delivered **technology and digital projects across sectors under PMBOK/PMI** (Porvenir digital channels, LATAMDIGITAL 2019 award; materials logistics ERP on Oracle), with **charters, risk registers and closeout documentation**. Speaker at the CLARO Technology Summit (telecom sector).

SKILLS

Program & portfolio management: full project portfolio (strategic, operational, business as usual), annual planning cycle, priorities, drive from planning to completion, PMO

Financial tracking: business cases and investment decisions, scope, schedule and budget control, account P&L and margin, flagging issues early

Governance & reporting: weekly portfolio reporting, executive level presentations and reviews, escalation, stakeholder communication up to presidency

Documentation & risk: project charters, risk registers, decision logs, closeout documentation, proactive risk management, dependency coordination (engineering, finance, vendors)

Methods & domain: PMBOK/PMI, Agile/Scrum, Jira, Azure DevOps · banking, telecom, health, public sector, logistics/SCM · Spanish native · advanced English (C1)

EDUCATION

Systems Engineering · U. de Lima (Top Third) · MBA + Specialization in Business Strategy and Policy, Tecnológico de Monterrey